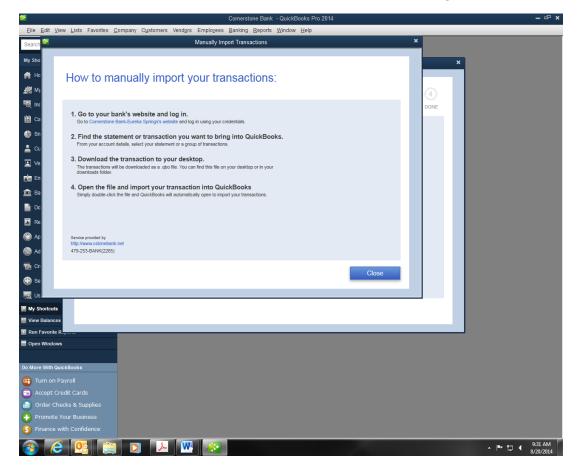
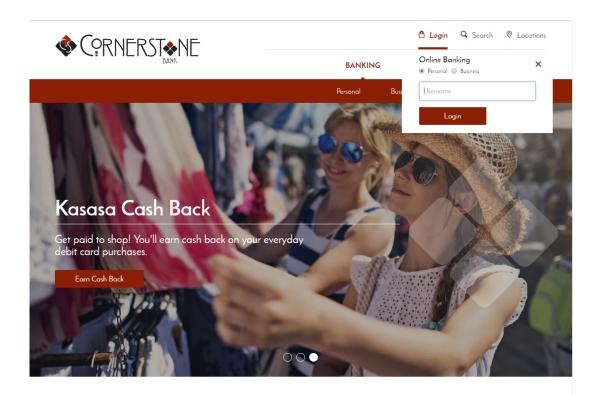
Instructions for Download to QuickBooks





Log into your Online Banking with your NetTeller ID and Password.

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Select the Accounts tab and choose the desired account you want to use.

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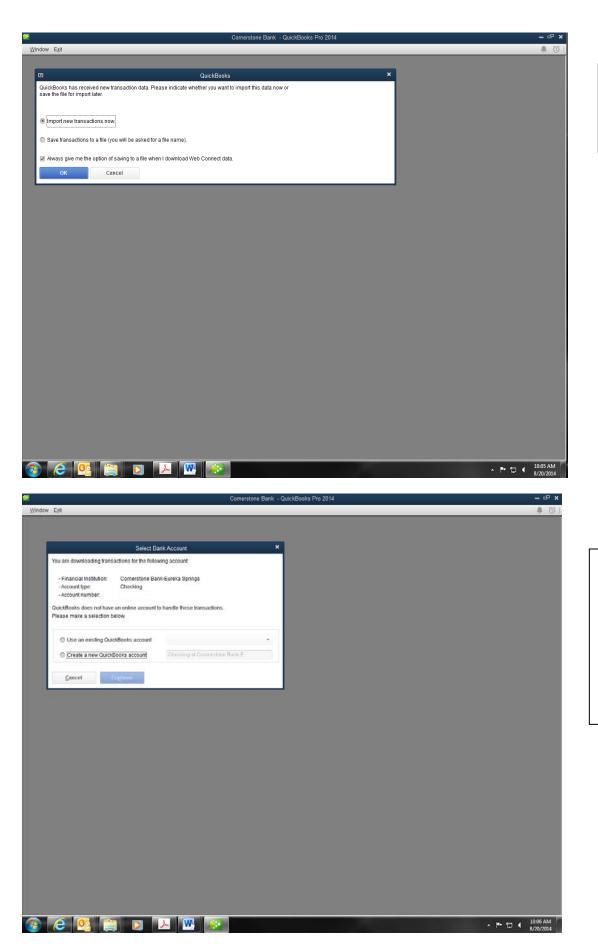
You will have the option to select which account you want to download transactions for again. You will then need to select your Download Range. Your options are **Since Last Download, Since Last Statement, or Date Range.**

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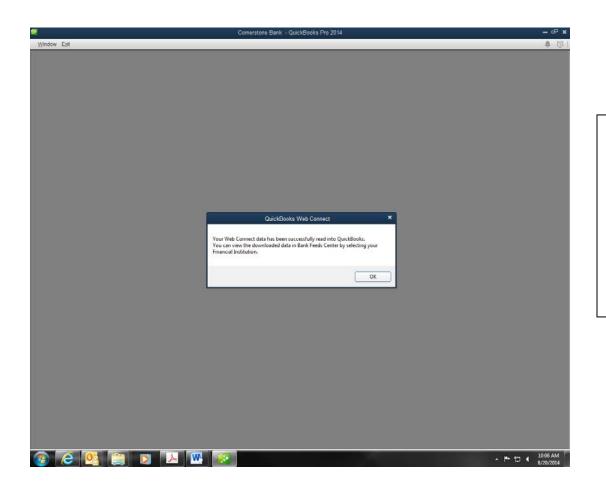
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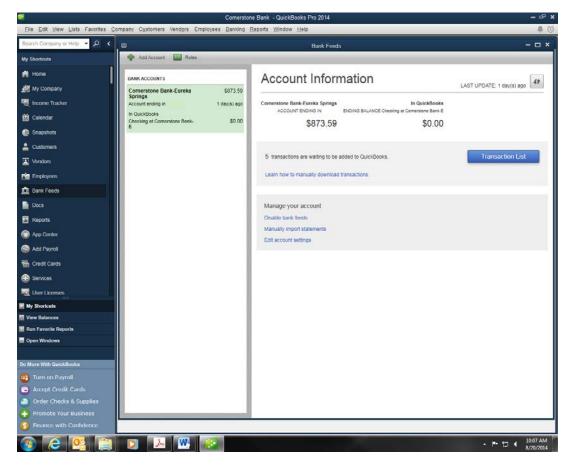


You will need to select Import new transactions now and click OK.

If this is your first time downloading from your Cornerstone Bank account you will need to select **Create a new QuickBooks account**. Once that is selected click **Continue**.



Once your download is finished you will receive this pop up letting you know the data was successfully transferred into QuickBooks. The box will let you know how to view your downloaded data as well.



You click on the **Bank** Feeds tab in the left column. Your download data will appear at that time.